



Wednesday, August 2, 2017
Tri-Board / Select Board Meeting Minutes
Town Hall Meeting Room 203– 6:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; Donald Pipczynski, Member; John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Denise Devine, Resident; Kyle Gil, Pepper's Dining; Suzanne Travisano, COA Director; Jane Nevinsmith, COA; Gabriel Owen, Fin Com; Alison Donta- Venman, Library Trustee; Caryn Perley, Library Trustee; Terry Yusko, Fin Com

1. Call to Order

1.1 Call to order

Meeting was called to order at 6:00 pm by Molly Keegan, Chair.

2. Consent Agenda

2.1 Consent Agenda

Minutes	July 12,2017
Warrants	WP1756,WP1756S;AP1802,PR1755,PR1802, AP1803,WP1757
Historical Commission Resignation	Thomas McGee
Approval of Contract between the City of Northampton and the Town of Hadley	Sealer of Weights & Measures
Approval of Contract between the City of Northampton and the Town of Hadley	Municipal Hearing Officer
FY18 Appointment date corrections	Building Inspector, Municipal Building Committee, Shade Tree Committee
Increase in Electrical Inspection Fee	Wilfred Danylieko and Alternates
Use of the Town Commons	5k for Farmland & Farmer's Market Festival
One Day Liquor License(s)	Top of the Campus - McGuirk Football Performance Center - 08/26/2017, 09/09/2017, 09/30/2017, 10/21/2017, 10/28/2017,
One Day Liquor License(s)	Top of the Campus- Commonwealth Club Tent - McGuirk Stadium - 08/26/2017,09/09/2017,09/30/2017,10/21/2017,10/28/2017
One Day Liquor License(s)	Top of the Campus- Isenberg Alumni Tent - 09/09/2017,09/30/2017
Charity Wine Pouring	Fragile X Foundation, October 1, 2017
FY18	Sewer and Water Commitments

Motion to approve the Consent Agenda with the removal of the Electrical Inspection Fee

Motion: Second:

Vote: 5-0-0

Gerald Devine abstains from the One Day Liquor for the Fragile X Foundation

John Waskiewicz abstains from the Sewer and Water Commitments



Wednesday, August 2, 2017
Tri-Board / Select Board Meeting Minutes
Town Hall Meeting Room 203– 6:00 pm

3. Public Comments: 7:00 - 7:15 pm

3.1 Public Comments

4. Town Administrator Report

4.1 Town Administrator Report

David Nixon states it is all Town Meeting all the time and the Eversource project has been withdrawn.

5. Appointments

5.1 Chili's -Change of Beneficial Interest Public Hearing 7:15

The Select Board will review the Change of Beneficial Interest application submitted by Pepper Dining, d/b/a Chili's for the All Alcoholic License. This is a change that has already been submitted to the Massachusetts Alcoholic Beverages Control Commission by the corporation due to the large scale of Massachusetts locations involved. Motion to approve the change of beneficial interest for Pepper Dining for their all alcohol license.

Motion: Chunglo Second: Devine

Vote: 5-0-0

6. Old Business

6.1 Chapter 61A Land (Hoynoski) Public Hearing Follow Up

The Select Board held a public hearing on property under MGL Chapter 61A that is being offered for sale (Assessors Map 12A, Lot 19). The Town of Hadley has the right of first refusal, and the Select Board held a public hearing on July 12, 2017 as per the provisions of MGL Chapter 61A, Section 14. At the conclusion of the public hearing, the Select Board invited written comments, due on July 24.

The Select Board will review and written comments and then discuss exercising their right of first refusal.

6.2 Fire Substation and Senior Center Updates

The Select Board discussed the fire substation, the possible new location on River Dr. and Stockbridge Rd., and the need to complete the borings on that property.

Donald Pipczynski suggests that it is more important to have staffing at the center station over the building of a substation. The Select Board agrees to discuss the substation further at their next meeting.

Jane Nevinsmith provides the Senior Center update, stating that the Select Board has asked repeatedly if they (Senior Center Building Committee), will come back asking for more money and that they will not. WE will be building this 12,000 sq. foot building for 7.1 million. The architect, the OPM have agreed to that.

Further discussion of the size of the building.

Molly Keegan asks that the committee be prepared to discuss the size of the building and the population of the community that they will serve.

6.3 Strategic Planning

The Select Board will discuss the following items as part of strategic planning: Volunteers, HR, IT, Charter, Public Safety, Revenue Enhancement.

This is a standing item now between the finance committee and the Select Board.

Gabriel Owen states that the Fin Com is going to present their priorities and they are recommending cutting P&R and cutting health insurance for elected officials, as a way to provide additional funding for the fire department.



Wednesday, August 2, 2017
Tri-Board / Select Board Meeting Minutes
Town Hall Meeting Room 203– 6:00 pm

Terry Yusko states that the Fin Com suggest that the Parks could be under the DPW and the Recreation could maybe be run by the library youth program coordinator, the sports by the parent volunteers (who run it always). Further discussion of the funding for additional firefighters.

Gabriel Owen discusses an new financial data analyst reporting system Tableau, to allow quicker time in creating financial management data and streamline discussion.

Further discussion about other IT solutions for the town.

The Select Board then discusses the need for HR.

Donald Pipczynski states that the HCOG is starting explore the need for HR and he will try to bring back more information.

The HCOG recently sent out a survey about interest in a regionalized HR.

6.4 Special Town Meeting - August

The Select Board will discuss the date of the August Special Town Meeting. The Select Board formerly assigned a date of August 3, but the Town is not ready to meet all the requirements for convening a town meeting on that date. The Select Board will assign a new date for the August special town meeting.

The Select Board is asked by the Goodwin Memorial Library Trustees to pair the library article with the senior center article, as questions concerning one project may likely affect the other project.

The Select Board is asked to sign and post the Special Town Meeting (August), and assign the division of the motions.

Motion to move the August Special Town Meeting to Tuesday, August 29th.

Motion: Chunglo Second: Keegan

Vote: 5-0-0

David Nixon states that you will not post the warrant for 2 weeks.

The Library Trustees spoke to their new building and the subsequent warrant article for the funding for the building. Allison Donta Venman stated the information that was provided by the grant provider, specifically the fact that they disperse the amount over 5 years in 20% increments. We are still working on how much, but we will be asking for less than the 3.9 million grant amount.

Further discussion of the library grant and the new building.

There is a discussion about only holding one vote for the 2 town meetings after the October meeting.

6.5 Goals and Objectives

The Select Board is asked to choose an evaluation form for the employees who are being reviewed as to performance: Building Inspector, Chief of Fire, Chief of Police, DPW Director, Town Administrator.

A schedule for evaluations in the month of August will be presented.

David Nixon states that everyone is now comfortable with the forms, and presented the calendar for the self-evaluations beginning in August and then goals and objectives in September.

7. New Business

7.1 Hadley Flood Protection System- Proposal

The Select Board will discuss the Hadley Levee system and the proposal for geotechnical assessment for the Hadley Flood Protection System from AMEC Foster Wheeler. The Board has already approved the scope of work, and the



Wednesday, August 2, 2017
Tri-Board / Select Board Meeting Minutes
Town Hall Meeting Room 203– 6:00 pm

Town has issued a Notice to Proceed. The materials presented here are informational. Work on the Hadley dike is scheduled to start in August.

AMEC Foster Wheeler is communicating with the Massachusetts Department of Conservation and Recreation to schedule borings along the Norwottock Rail Trail in Hadley.

7.2 Communication Plan Adoption

The Select Board is asked to review and vote on adopting a formal Communication Plan for the Town of Hadley. David Nixon asks the Select Board to review and vote on a formal Communication Plan for the Town of Hadley. This is the second draft of this program. Gerald Devine asks to take under advisement.

7.3 Financial Management Team Formation

The Select Board is asked to establish a Financial Management Team as recommended by the Massachusetts Department of Revenue under the Community Compact Best Practices Grant Program. David Nixon states this is an ad-hoc group of people that I assembled a couple of years ago in order to advise on broad strategic issues for the Town of Hadley. When the DOR recommends that we formalize this and have a group that meets monthly. This will not replace Tri-Board but will work in tandem with the Tri-Board. General discussion about the financial management team between the Select Board and David Nixon. Motion to appoint the financial management team.

Motion: Chunglo Second: Devine
Vote: 4-1-0

8. Announcements

Molly Keegan thanks Terry Yusko for spending her birthday with them tonight. Joyce Chunglo offers the condolences to the family of Mark Niedbala.

9. Adjournment

9.1 Adjournment

Motion to adjourn
Motion: Chunglo Second: Waskiewicz
Vote: 5-0-0

Meeting was adjourned at 9:15 pm

Respectfully submitted,

Jennifer Sanders James